

PLAYHOUSE

A CIVIC PRECINCT NEWCASTLE VENUE

CIVIC THEATRE - CITY HALL - PLAYHOUSE - WHEELER PLACE - FORT SCRATCHLEY

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PLAYHOUSE 2010 / 2011

As the Playhouse is on the 1st floor and is a heritage building, there are limitations to access, equipment and changing the fabric of the building. Specific requirements need to be arranged prior to your booking being finalised.

All Fees & Charges are inclusive of GST

VENUE SUBSIDY

Newcastle City Council is pleased to invite applications for subsidised use of Council owned and operated facilities from community, cultural, environmental and sporting organisations and groups under the policy for Section 356 (1) of the Local Government Act 1993.

Eligibility (Please contact our office to obtain the Information Booklet and Booking Form)

- Organisations and groups must be structured to service the residents of the Newcastle City Council area, and be based in Newcastle or alternatively have a regional focus.
- Organisations and groups must be not-for-profit.

VENUE HIRE

Standard Commercial Hire

- Daily Monday – Saturday	\$440
- Daily Sunday	\$550
- Weekly Monday – Friday (incl. 4hr Restore)	\$1,900
- Weekly Monday – Saturday (incl. 4hr Restore)	\$1,900
- Weekly Monday – Sunday (incl. 4hr Restore)	\$2,280

*For productions and presentations originating from within the Newcastle LGA**

- Daily Monday – Friday	\$330
- Daily Saturday	\$330
- Daily Sunday	\$440
- Weekly Monday – Friday (incl. 4hr Restore)	\$1,600
- Weekly Monday – Saturday (incl. 4hr Restore)	\$1,600
- Weekly Monday – Sunday (incl. 4hr Restore)	\$1,900

* Playhouse specific labour arrangements will allow Newcastle LGA derived productions and presentations only to use suitably trained, inducted and qualified volunteers. This arrangement will be subject to the application of Council's Volunteer Protocols.

* All events must have a Front of House presence when Public are in attendance (includes invited guests).

PERSONNEL – Per Hour (minimum four hour call)

Technical Staff – Normal Rate	\$42.00
Technical Staff – 9th and 10th consecutive hours (ie after 8 hours)	\$63.00
Technical Staff – Sundays & Public Holidays	\$84.00
– Periods Greater than Ten (10) Consecutive Hours	\$84.00
– Re-called Without a Ten (10) Hour Break	\$84.00
– Work After Midnight	\$84.00
Front of House Staff – Normal Rate	\$38.00
Front of House Staff – Sundays & Public Holidays	\$76.00
Merchandise Staff – Normal Rate	\$38.00
Merchandise Staff – Sundays & Public Holidays	\$76.00
First Aid Attendant – per performance	\$110.00
Additional Box Office Attendance – per performance	\$38.00
Additional Box Office Attendance – per performance - Sundays & Public Holidays	\$76.00

ADDITIONAL COSTS

Entertainment Industry Service Fee (per performance) when applicable	\$27.00
Additional Cleaning (per Hour)	\$42.00
Additional Cleaning (per Hour) – Sundays & Public Holidays	\$84.00
Cancellation for a ticketed performance (per performance after tickets on sale)	Hire Fee plus double the Inside Charge & Booking Fee per ticket
Cancellation for a non-ticketed performance (per performance)	Hire Fee
Consumables	Cost +11%
Hired in Equipment and Operators	Cost +11%
Marketing Services	Cost +13.75%
Mailouts – per Envelope with label	\$1.90
– per Label only supplied	\$1.00
Promotional Tickets (per ticket)	\$0.40
Piano Tuning	Cost +11%
Data Projector PX40 – 1/2 Day	\$310.00
– Day	\$400.00
Data Projector CX20 – 1/2 Day	\$150.00
– Day	\$290.00
Hazer Unique	\$70.00
Projection Screen Stumpfl 8'x10'	\$120.00
Vision Mixer	\$60.00
Lap Top	\$60.00
Photocopying	5 cents per A4 Copy / 10 cents per A3 Copy
Facsimile Facilities	50 cents per page (local number) / \$1.00 per page (STD number)

NOTATIONS

Subsidies for local benevolent, charitable, educational, community and like events are to be in accordance with Council policy and by application to Community Assistance Program Coordinator. In the event that no subsidy is available the CPN Manager has the discretion to authorise a fee reduction not exceeding 25% where an admission fee and not exceeding 50% where admission is free.